



PERSONAL TRAINING ACADEMY GLOBAL
Certification Board (PTAG CB)

**Certified Personal Trainer (CPT)
CEC Approval Request Form**

If your intended or previously completed course (taken during your PTAG CB personal trainer certification period only) is not on the approved provider list, you will need to complete this form. Your completed course or program will not be accepted for continuing education credit until it is approved by the certification board. Your request will be reviewed and you will receive notice by email within 30 days of reception of this completed form.

Contact Information

Name: _____
Date of PTAG CB CPT Certification: _____
Address: _____
Phone: _____
Email: _____

Course/Program Information

Name of Course/Program: _____

Type of Course/Program (Circle all that apply):

Workshop *Lecture* *Seminar* *Home Study*
Convention *Conference* *University Course*

Advanced Content Covered Specific to PTAG Domains (Circle all that apply):

Program Design *Professional Workplace Practices* *Human Behavior*
Special Populations *Exercise Sciences* *Nutrition*

Contact Hours: (Number of hours of required study or attendance): _____

Contact Information for Course/Program Provider

Name: _____

Address: _____

Phone: _____ Email: _____

Website: _____

Course/Program Description: (Please describe, in detail, the specific content covered as it relates to one or more of the PTAG CPT expected knowledge domains, the qualifications of the instructor(s), writer(s), and/or creator(s) of the program/course and attach additional sheets if necessary):

Continuing education provider applicants should expect to submit the following documentation/information when applying for CEC providership with the CB:

- Complete lesson plans
- Course material that are necessary for the personal trainer to purchase and review to achieve CEC credit
- Resume(s) or Curriculum Vitae (CV) of instructor(s) and/or creator(s) of the course(s), program(s), or event(s)

Submit your **request and certificate of course completion (if applicable)** by mail, fax, or email to:

PTA Global Certification Board
1774 Platte Street
Denver, CO 80202

Fax: (720) 294-1337
Email: certificationboard@ptaglobal.com